



First-time Users

To assist first time users, *Quick Start Guides* are available from the MTAA website. Each guide provides tips and tricks for getting the most out of a session. We suggest all first time participants print and read the relevant *Quick Start Guide* before engaging in the learning. The guide can also be kept for later reference.

The following *Quick Start Guides* are available.

1. Self-paced Online Module Quick Start Guide
2. Webinar Quick Start Guide
3. Online Meeting Quick Start Guide

Getting Started presentations are also a good way to become familiar with how MTAA e-learning works. These presentations are also available from the website.

Participant Fees

A range of pricing schedules are available for e-learning. Fees for members and non-members are determined according to the delivery method. A sliding scale applies to most self-paced learning modules. To learn more about e-learning fees, please visit the MTAA website.

Registration and Further Information

Online registration is available for all MTAA events. To find out more about e-learning modules or to register, please visit the MTAA website or contact the Professional Development Manager.



Medical Technology
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Benefits

The benefits of e-learning for companies are far reaching.

- Consistency of training across the organisation
- Reduction in training costs in the long-term
- Flexible access
- Increases engagement
- Minimal delays in training
- Range of delivery options to reach the target audience
- Rapid review and assessment of learning
- Responds quickly to changes in regulation / legislation
- Minimises time away from the office.

Online Training Modules

A range of online training modules are available as self-paced or live webinars across MTAA courses. The MTAA Training Calendar provides course information. Learning Pathways have been developed to assist in identifying current and future training relevant to individual roles and responsibilities.

Other Online Events

MTAA offers *Webytes* and *E-briefings* for members. To learn more, please visit *Information Sharing* under *Professional Development* on the MTAA website.



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E-LEARNING FOR THE MEDICAL TECHNOLOGY INDUSTRY

Medical technology for a healthier Australia

www.mtaa.org.au



About E-learning

E-learning delivers training online and on demand using web-based technologies. It is a cost-effective way to participate in training with the option of 24/7 delivery. E-learning has become a critical tool for medical technology companies who wish to provide flexible and cost effective training to staff.

MTAA e-learning has been developed using Adobe Presenter and Connect. Participating in MTAA online training will further foster excellence and provide ongoing learning to better enable and sustain the workforce.



Training Modules

The following modules are completed as self-paced online (SPO) or live webinars (W).

Course

2.0 MTAA/MTANZ Code of Practice

Code	Module	Delivery Mode
2.1	Introduction to the Code of Practice	SPO

Course

3.0 Working with Healthcare Professionals

Code	Module	Delivery Mode
3.1	Understanding Medical Terms	SPO
3.2	Language of the Human Body	SPO
3.6	Operating Theatre Protocols Update	SPO
3.9	Introduction to Anatomy and Physiology	SPO
3.10	The Cardiovascular System	SPO
3.11	The Digestive System	SPO
3.12	The Endocrine System	SPO
3.13	The Integumentary System	SPO
3.14	The Lymphatic System	SPO
3.15	The Muscular System	SPO
3.16	The Nervous System	SPO
3.17	The Reproductive System	SPO
3.18	The Respiratory System	SPO
3.19	The Skeletal System	SPO
3.20	The Urinary System	SPO

Course

4.0 Reimbursement of Medical Technology

Code	Module	Delivery Mode
4.1	Introduction to Reimbursement of Medical Devices in Australia	SPO

Course

5.0 Workforce Development

Code	Module	Delivery Mode
5.1	Introduction to the Medical Technology Industry	SPO
5.2	Introduction to Leadership and Management	SPO
5.3	Management & Leadership Essentials	SPO
5.4	The Emotionally Intelligent Leader	W
5.5	Building Effective Teams	W
5.6	Negotiation: A Framework for Successful Communication	W
5.7	Managing Conflict in the Workplace	W
5.8	Bullying and Harassment: Avoiding a David Jones Situation	W
5.9	Effective Performance Management	W
5.10	Meaningful Performance Feedback	W
5.11	Managing Work Priorities and Delegation	W
5.12	Implementing a Workplace Wellness Program	W
5.13	Interpreting Medical Technology Industry Data	SPO
5.14	Summarising Statistical Distributions for the Medical Technology Industry	SPO

Course

6.0 Commercial Practices

Code	Module	Delivery Mode
6.1	Government Health Procurement: Agencies and Processes	SPO