

Orientation to Leadership and Management E-learning Series

MTAA Course: 5.0 Workforce Development



Do your new managers understand the many leadership and management skills they will require for a career in management?

The **Orientation to Leadership and Management E-learning Series** supports staff moving from technical expert to first-time manager using a blended learning approach. The first module is free, followed by seven webinars.

You have just recruited one or more staff from technical expert to manager of a business unit. This is the first time they have been in a position of leadership. Even though they are experienced in their area of expertise, they are not from a management background. Considering the time and costs associated with on-boarding, will you be getting the best out of them in the short term, while ensuring their job satisfaction?

Orientation to Leadership and Management E-learning Series, offered by MTAA in partnership with Victorian Hospitals Industrial Association (VHIA), uses a blended learning approach. These online modules will enable your staff to:

- develop an awareness of the management and leadership skills required to undertake a management role;
- gain knowledge in key areas of the management function and the links between an organisations strategic and business goals and effective management; and
- develop an understanding of key responsibilities of managers and the changes in working relationships new managers will experience and respond to.

This learning series is aligned to the unit of competency *BSBMGT605A: Provide Leadership Across the Organisation*. There is no recommended pre-requisite training.

The e-learning series will be conducted over a three month period. During 2010, the series will commence in May and conclude in July. Through a blended learning approach, a free online self-paced module funded through the Australian Flexible Learning Framework will be completed followed by seven webinars presented by experts in the field. Webinars will be hosted by Helen Kierce, Training Manager, VHIA.

Up to 12 participants may enrol per series. Training rates are \$770 (including GST) for MTAA and VHIA members; and \$1540 (including GST) for non-members. Registration closes **20 April 2010**.

To learn more or to register, please visit the Professional Development on the MTAA website www.mtaa.org.au. Participants will receive an MTAA *Certificate of Participation* at the end of the training. Satisfactory completion of optional assessment tasks can lead to the award of a *Statement of Attainment* for this unit of competency.